

**DOCTOR OF PHILOSOPHY
(PH.D)**

**DOCTOR OF
PHILOSOPHY
PH.D.**



SKILL EDUCATION AND WELFARE ASSOCIATION (SEWA)

Council of Skill And Vocational Studies

Registered under Central Govt. Act 21 of 1860 / State Govt. Act 29 of 1950

Legislation of Sec 8 Act of 2013, Govt. of India

ISO 9001-2015 Certified

कौशल शिक्षा एवं कल्याण संस्था (सेवा)

कौशल और व्यावसायिक अध्ययन परिषद

Skill Education and Welfare Association (SEWA) Council of Skill & Vocational Studies

www.sewaedu.in

1 To 11

RULES FOR THE DEGREE OF DOCTOR OF PHILOSOPHY (PH.D)

University Offers Three Years Research Programmes In Different Subjects In Interdisciplinary Areas Leading To The Degree Of Doctor Of Philosophy. A Candidates Shall Ordinary Work In A Recognized Place Of Research Including The University Department And Research Institutes Recognized By The University Under The Supervision Of A Research Guide Recognized By The University.

The Rules Regarding Eligibility, Registration, Supervision, Submission And Evaluation Of Thesis, Viva Voce And Defence Of Thesis Shall Be As Follows:

Eligibility

1. For admission to the Ph.D. programme in a subject in any faculty, applicants fulfilling the following criteria shall be treated as eligible.

A: Person Having Passed Post Graduate Degree Examination With At Least 55% Marks Or Having Grade Equivalent Thereto Awarded By The Concerned University.

B: Those Belonging To Reserve Category Are Eligible At 50%

Admission Process

- Submit The Following Document Along With Application Form.
- 10th, 12th, UG & PG Certificates & Mark Sheet Certified Copies And 4 Photographs, Adhar Card, Migration Certificate.
- Student Is Expected To Bring A Hand Written Research Proposal Of 2 To 4 Pages With Details Like Purpose Of Study, Hypothesis, Methodology Etc.
(Question Paper Is Objective Type.)

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Note: Scholar May Deposit Registration Fees Rs. 2000/- Along With 1" Installment Rs. 3000/- Through NEFT/RTGS/IMPS In University Account

Minimum Criteria For Ph.D.

1. Publish 2 Research Papers In Oscar Academy.
2. Participate Four Conferences Two Of Which Should Be International Nature And Two Of National. Scholar Is Expected To Present 2 Papers In Any Of The Seminar And Submit The Print Copy At University.
3. To Do One Semester Course Work Visit University Campus And Attend Research Methodology, Computer Application, Quantitative Techniques, Research & Publishing Ethics.
4. Besides Class Lectures, Assignments I.e Critical Review Of Literature - Minimum Of 10 Articles From Referred Journals With Issn Numbers, On The Topics Of His/ Her Research Work. Critical Review Of Literature Minimum 5 Books/Patents/journals, With Isbn Numbers.
5. Assignment Iii - Assignment Of Research Methodology, Computer Application, Quantitative Technique And Research And Publication Ethics From Given Topic.

One Semester Course Work Examination:-

| | | |
|---|--|-----------|
| 1 | Research Methodology | 100 Marks |
| 2 | Computer Application | 100 Marks |
| 3 | Quantitative Techniques | 100 Marks |
| 4 | Research & Publication Ethics | 100 Marks |
| 5 | Review Of Published Research Work (10 articles & 5 books) | 100 Marks |
| 6 | Assignment, Class Lectures & PPT | 100 Marks |

Progress Report

- The Research Scholar Should Spend A Minimum Of 600 Hours With The Guide.
- A Yellow Dairy Given At Time Of Admission In Which The Progress Shall Be Recorded And Signed By The Guide.
- Six Monthly Progress Report Duly Filled & Signed By Scholar & Guide

Summary

- 20 to 25 Pages of summary should be mail to summary info@sewa.college

Thesis

- Soft Copy Of Thesis Shall Be Checked By Plagiarism Software By The University. First Time Plagiarism Free.
- 7 Hard Copies, 2 Cd (Soft Copy) Along With Copy Of Plagiarism Report Of Final Thesis About 250 Pages Should Be Submitted

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PH.D Flow Chart

Scored B+ Or 55% (50% For Reserved Category) And Above ?Wish To Join Ph.D.?
> You Are Eligible To Get Admission For PH.D. Courses.

STEP 2

APPEAR CET
> Appear For CET. Passing Criteria: Score Should Be 50% And Above.

STEP 4

DR [AFTER 12 MONTHS/ ONE YEAR FROM DATE OF REGISTRATION]
> After Successful Completion Of Course work, Written Examination, Assignments, Critical Review DRC Will Be Conducted, And Topic Will Be Finalised.

STEP 6

PUBLICATION
> Two Research Papers In ISSN , Referred Journals.

STEP 8

PLAGIARISM CHECK
> After 28 Months, Submission Of Summery, Send Your Thesis As Per Annexure D In Prospectus For Plagiarism Check.

STEP 10

THESIS SUBMISSION
> After Successful Completion Of Pre- Thesis Viva, Submit 7 Hard Copies And 2 Soft Copies With Seal And Signature Of Supervisor.

STEP 12

FINAL VIVA VOCE
> After Receiving Positive Reports From Experts Scholar Will Be Called For Final Viva- Voce. Scholar Has To Present His/ Her Thesis.

STEP 14

CONVOCAION
> At Convocation Ceremony, Scholar Will Be Awarded Ph.D. Degree.

STEP 1

Apply For CET
> Submit Certified Copies Of All Mark Sheets From 10 Std To PG, Four Photographs, Aadhar, Card Fees, Prescribed In Prospectus And Register For CET.

STEP 3

COURSES WORK
> One Semester Coursework In Blended Mode (Online Sessions, Off-Line Activities At Campus).

STEP 5

CONFERENCE/ SEMINAR
> Participation In Four Conferences (2 International And 2 National Level)
> Presentation In Seminar: 2 Papers In Any Of The Two Seminars.

STEP 7

SUMMARY
> Within 28 Months From Your Registration Date, Summary In Prescribed Format Should Be Submitted.
> For Details Refer to Prospectus

STEP 9

PRETHESIS PPT PRESENTATION
> Once You Get Report Thesis Ok' And Plagiarism Less Than 10 % , You Will Be Eligible For Parenthesis PPT Presentations. Submit The Documents As Per Checklist Given In Prospectus And Get Ready For Parenthesis Ppt Presentation.

STEP 11

THESIS EVALUATION
> After Successful Completion Of Pre- Thesis Viva, Submission Of Thesis, It Will Be Sent To Four Experts For Evaluation.

STEP 13

PROVISIONAL DEGREE
> After Successful Completion Of Final Viva, Scholar Will Be Awarded Provisional Certificate of PH.D.

STEP 15

COURSE WORK

RM, CA,
QT, RPE,
Session

Special Session
Of Naturopathy,
Physiotherapy
And Yoga.

Assignments
I, II and III

GENERAL PPT,
KNOW ME
PPT

Topics To Be Covered During Coursework Classes

(1) Research Methodology

- Introduction To Research
- Sampling Designs Techniques
- Scaling Techniques
- Attitude Measurements & Observation
- Thesis Report Writing

(2) Computer Applications

- Introduction Basics Of Computer System
- Data Communication and Networks.
- Ms Office and its Applications

(3) Quantitative Techniques

- Descriptive Statistics
- Forecasting Techniques
- Theory Of Estimation
- Parametric Test
- Non-parametric Tests

(4) Research and Publication Ethics

- Research Integrity
- Scientific Misconduct
- Redundant Publication
- Publication Ethics
- Publication Misconduct
- Global Intellectual Property Law
- Open Access Publishing
- Referencing and Plagiarism
- Database and Research Metrics

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REGISTRATION PROCESS ONLINE ADMISSION

Candidate may apply for admission online, gain information regarding admission procedure, call our counsellors or chat with us.

The prospect students are required to submit admission form dully filled up and signed by them along with the mandatory documents and the applicable fees required for the admission process. The mandatory documents, and online fees receipt can be submitted online by email to us at admission @sewa.college within 24 hours of student registration process.

Mandatory documents for admission

- Duly filled admission form or online application form (name should exactly as it is mentioned on 10th standard mark sheet)
- Student signature on admission form has to match with id card submitted
- Self-attend photocopy of degree certificate (for B.ed and all post graduate level program)
- Self-attend photocopy of all year/all semester mark sheets (for B.ed and all post graduate level program)
- Self-attend photocopy of 10th std., 12th std, diploma engineering, ITI mark sheet & certificate (whichever is applicable in all programs)
- Passport size colour photo 4 copies/or soft copy.
- Photocopy of govt. Photo id proof (preferably adhaar card or pan card, voter's id, dl or passport)
- In case of name change, need name change document.
- In case of installments, student must have to submit installment payment request form.
- Fees as per our fees policy.
- Letter of undertaking, if required (as per case requirement and norms of university)
- For further details, please visit the website www.sewa.college

Mandatory documents for admission

- The eligibility criteria for every program are clearly mentioned on our website under the programs.
- The student should ensure that they satisfy the eligibility norms for the program they wish to enrol.
- The candidate has to ensure their education/qualifying degree has been issued from a recognized university/board only.
- The name of student mentioned in application form must be same as mentioned on 10 standard mark sheet and in case of name change, a name change document/affidavit to be sublimed.
- If admission cancelled due to wrong information or incomplete information then there is no refund.

APPLY ONLINE ADMISSION PROCESS

Follow these step-by-step explanations for the admission procedure

We have hassle free online admission process and any student who wish to join or wanted to enrol in any course, they can visit our official website and click on 'apply now' button and it will redirect to online admission portal where system will ask you to enter name, mobile and email and system will validate your email and mobile then system will allow you to go to admission form where student need to fill all required filed

If you have any query then you can immediately connect with our experienced counsellor and they will guide you through admission process. Once you are satisfied & confident, you can then proceed to apply for the course of your choice. After filling the admission form with the required documents, you can proceed to pay the fees. You can choose the multiple fee-payment options available. On initial verification you will be provided student portal login where you can review all your information and access digital e-learning platform.



Free Counselling

Get proper career guidance with our experienced career counsellors for your best career growth. Talk now over phone (+91 9867444845), chat with them or visit website.



Application

Student can directly apply



Fees Payment

Pay fees in instalments or in a lump sum for exciting offers. Convenient payment options like Debit/Credit Card, Bank Transfer, UPI, etc..



Enrolment

Once we receive your online application and required documents, we will verify thoroughly and sent for further enrolment process to respective universities

"Student should check the admission batch and last date for admission at respective university website. In case of any pending documents or balance fees, admission will be processed with next batch only"

STUDENT SUPPORT SERVICE

Course Conduction

The Student Would Be Provided Login Credentials Of The Learning Management System (LMS) For Accessing The Courses Online

The LMS/Student Portal Has Semester Or Year Wise Subject Details And This Will Include

- Access To Chapter Or Subject Wise E-book
- Access To Chapter Of Subject Wise Video Lecture*
- Access To Chapter Of Subject Wise Study Guide**
- Access To Chapter Of Subject Wise Practice Test**

Transparent System

We Follow 100% Transparency With Our Students, Hence We Made Everything Online

- Student Dashboard At Student Portal
- Student Detail View
- Pay Fees Online
- Access Study Materials
- View Complete Fees Information.
- Download Payment Receipt
- Online Exam Form Filling Option
- Online Re-registration.
- Online Request And Progress Check
- Instant Alert And Notification At Mobile And Email
- The Students Have Been Provided With Assignment Questions At The Student Login Portal.
- Students Should Submit/upload Assignment At The Student Portal Before One Month Of The Exam Starts.
- The Student Should Score 40% In Every Assignment To Pass In Respective Assignment.
- Assignment Marks Are Considered In The Final Mark Sheet Generated By The University And Assignment Would Have 20 Percentage Weight Age For The Same While Exam Would Have 80% Weight Age For Final Score Card.
- If University Ask For Hard Copy Of Assignment Then University Will Provide Assignment Books And Student Need To Submit Assignment Hard Copy As Per Scheduled Date Announced By University

"For Selective Course/Subject Only

"Planned For Future

ASSIGNMENTS SUBMISSION

Examination

- Examination are tentatively conducted between 15th-30th may and december. The timetable details would be communicated to students in advance.
- Second attempt examination fees (per subject): Rs 500.
- If any student hall ticket is generated but not attended exam then also they have to pay re-appear. exam fees of Rs 500 per subject for indian student and \$50 for other student.
- Student need "No Dues Certificate" and all fees should be clear before exam form filling and student without full fees payment are not allowed to give their examinations

Project Guidelines

- For program with project work students are required to submit a soft copy and hard copy.
- The project topic will be course and industry related topic only.
- Project evolution charges are Rs. 1,000/- for indian student and \$100 for other student.

Mark Sheets

- Once student complete all the mandated assignments, examinations and projects the final mark sheets would be declared online and then it will be dispatched.
- The mark sheets would be issued / declared by the university within 3 months from date of exams.

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TERMS & CONDITIONS

STUDENT GUIDE

Terms & Conditions:

Skill Education And Welfare Association Is A Service Provider Between Student And College And All The Admission Guidelines, Examinations, Assignment, Result Will Be Handled By College And There Is No Any Role Of Skill Education And Welfare Association This Document Designed To Provide The Prospective Students With Information Only. Skill Education And Welfare Association Has No Liability Of Any Kind To Any Person For Providing This Information, Whether Or Not Such Persons Rely On It And Even If They Inform Skill Education And Welfare Association Of Their Reliance On It.

1. Admission Made To Any Course Is Provisional Till The Time, The College / Board Approves It.
2. Fees Once Paid Will Not Be Refunded Under Any Circumstances And It Will Not Adjust With Other Students Or Balanced.
3. Fees Paid In The Form Of Demand Draft Or Cheque Should Be In Favour Of "Skill Education Welfare Association (SEWA) "Payable At Mumbai"
4. Fees Can Be Pay Through Online At www.sewaedu.in Website Only.
5. An Admission Fee Has To Be Cleared Within 40 Days From Date Of Admission Of Concerned Semester / Year, If Fees Is Not Cleared On Or Before Due Date. The Admission Will Be Cancelled Provisionally Without Any Prior Intimation To Student Or Daily Late Fine Of Rs 10 Will Be Charged If Not Paid On Committed Date/time.
6. Candidate Depositing The Fees To The Skill Education Welfare Association (SEWA) Bank Account Or By Any Means Should Be Intimated Through Whatsapp / Sms On +91 9867444845 With An Email At info@sewaedu.in No Payment Accepted At Personal Accounts, If Transferred Council Will Not Liable For Anything.
7. Change Of Courses / Subject / University / Medium Is Possible Only Within 7 Days From The Date Of Admission. Change Is Provided Based On College Acceptance And There Will Be Change Fees Applicable, Student To Give Written Application.
8. The Study Material Will Be Provided At Additional Cost, After College Approval Of Your Application And On Payment Of Full Fees Only.
9. The Study Material Can Be Sent Through Post / Courier To The Student Address As Per The Candidate's Request/ The Candidate Has To Bear The Post / Courier Expenses, Can Be Collected At The End Of Each Semester/year.
10. Admission Cancellation Will Be Done Within 48 Hours Of Taking Admission And Student Is Eligible For Full Refund. (Rs 1,000 Will Be Deducted Towards Registration Fees). This is Applicable If Your Application Is Not Processed And If Your Application Is Processed To College Then There Will Be No Refund At Any Cost.
11. After 48 Hours There Is No Any Refund Of Fees At Any Cost, We Insist Student To Take Own Time Before Taking Admission.
12. We Understand That Student Have Checked Carefully Regarding Eligibility Criteria, Legal Status Of Course And College Before Taking Admission.
13. Students Agree That They Have Visited College Website They Are Satisfied With College Then Only They Are Taking Admission At Sewa Education And Welfare Association (SEWA).